

# 1-Day Education and Training Award — Lesson Plan

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<b>Course:</b> Education and Training Award	<b>Duration:</b> 1 Day (6 hours)	<b>Max Delegates:</b> 12	<b>Level:</b> Introductory/Intermediate
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## Session Schedule

Time	Topic	Activities	Resources
09:00-09:30	<b>Welcome &amp; Introductions</b>	Icebreaker, course overview, ground rules	Group discussion Flipchart
09:30-10:30	<b>Roles &amp; Responsibilities</b>	Trainer roles, duty of care, professional boundaries, legislation	Presentation + discussion Slides, handouts
10:30-10:45	<b>Break</b>		
10:45-12:00	<b>Planning for Learning</b>	Schemes of work, lesson plans, learning objectives, SMART targets	Workshop Templates
12:00-12:45	<b>Lunch</b>		
12:45-13:45	<b>Teaching Strategies &amp; Inclusion</b>	Learning styles, differentiation, inclusive practice, Equality Act	Presentation + group work Slides
13:45-14:30	<b>Assessment Methods</b>	Formative vs summative, feedback, peer and self-assessment	Discussion + activity Assessment examples
14:30-14:45	<b>Break</b>		
14:45-15:30	<b>Microteach Preparation</b>	Delegates plan and prepare their 15-minute microteach session	Individual work Lesson plan templates
15:30-16:00	<b>Assessment &amp; Certification</b>	Multiple choice quiz, feedback forms, microteach dates confirmed	Written assessment Quiz papers

## Assessment & Certification

<ul style="list-style-type: none"> <li>• Multiple choice knowledge assessment (15 questions, 80% pass mark)</li> <li>• Practical observation checklist</li> <li>• Delegate feedback form</li> <li>• CPD certificate issued on successful completion</li> </ul>	<p><b>Certification Body:</b> SafeCert Awards / TQUK</p> <p><b>Certificate Valid:</b> 3 years</p> <p><b>Renewal:</b> Refresher course available</p> <p><b>More info:</b> <a href="https://educationandtrainingaward.com">https://educationandtrainingaward.com</a></p>
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