

18,000

Approved centres delivering vocational qualifications in the UK — all require qualified IQA verifiers



50,000

Internal Quality Assurers working in UK vocational education



£1.2bn

Annual cost of poor quality assurance to UK employers



98%

Of centres with strong IQA achieve Ofqual compliance standards



30%

Reduction in assessment errors with effective IQA processes

THE IQA PROCESS

5 STAGES OF INTERNAL QUALITY ASSURANCE

1

1

PLAN THE IQA ACTIVITY

Develop a sampling strategy that covers all assessors, all units and all assessment methods. Plan IQA activities in advance using a risk-based approach. Ensure new assessors receive more frequent sampling.

2

2

SUPPORT ASSESSORS

Provide ongoing support, guidance and development to assessors. Conduct regular standardisation activities to ensure consistent assessment decisions across the team. Share good practice.

3

3

MONITOR ASSESSMENT PRACTICE

Sample assessment decisions, feedback and records using both pre- and post-assessment sampling. Observe assessors in practice where possible. Review assessment plans, evidence and decisions.

4

4

MAKE IQA DECISIONS

Make clear, justified IQA decisions and record them accurately. Provide detailed, constructive feedback to assessors. Identify any assessment decisions that need to be revisited. Escalate serious concerns.

5

5

REVIEW & IMPROVE

Analyse IQA data to identify trends and areas for improvement. Report findings to the centre management team. Update policies and procedures as required. Prepare for external quality assurance visits.



6 months

Typical time to complete the IQA qualification



1 day

To qualify as an IQA Trainer



5 yrs

Recommended CPD review interval for IQAs